



THE PARAGON SCHOOL JUNIOR SCHOOL OF PRIOR PARK COLLEGE

Application Form

Post to which this application refers

PERSONAL DETAILS (block capitals)

Full Name Dr/Mrs/Ms/Miss/Other

Former Surnames

Date of Birth Nationality

Address

.....Post Code

Previous Address/es (if resident at current address for less than five years)

.....Post Code

Telephone Numbers:

(Daytime) (Evening)

Mobile Number

E-mail address

National Insurance Number

Religious Denomination

ACADEMIC/VOCATIONAL QUALIFICATIONS

(please continue on separate sheet if necessary)

Qualification and Date Obtained	Awarding Body	Grade (if appropriate)

Qualifications continued ...		
-------------------------------------	--	--

FOR TEACHING POSTS ONLY:

DfES Reference Number

Do you have qualified teacher status?

Are you registered with the GTC?

EDUCATION AND CAREER HISTORY

Please supply a full secondary education and career history in chronological order, with start and end dates of all periods of education, employment, self-employment and unemployment. Explanations should be provided where appropriate, for any periods of unemployment and in each case any reasons for leaving employment.

Ideally this information will be provided in the form of a CV and will include details of your present post and salary, professional experience gained within previous posts, extra curricular skills, qualifications and interests

OTHER DETAILS

Do you hold a full driving licence?

Do you have any endorsements?

(If yes, please state causes)

Do you have a Mini-bus Proficiency Certificate?

MEDICAL STATEMENT

Are you suffering from any disease, disorder or medical condition which is or may be ongoing or which carries a risk of recurrence?

.....

How many working days in each of the last five years have you been absent through ill health? On each occasion what was the cause

.....

.....

.....

.....

EXISTING CONTACTS WITHIN THE SCHOOL

Please indicate if you know any existing or previous employees or governors of the school and if so, how you know them.

.....

REFEREES

Please provide details of at least two and ideally three, referees including telephone numbers and e-mail addresses wherever possible. One referee should be your current or most recent employer. Where you are not currently working with children but have done so in the past, one referee must be from the employer by whom you were most recently employed in work with children. References will not be accepted from relatives or from referees writing solely in the capacity of friends.

.....

.....

.....

.....

.....

.....

.....

We routinely carry out Criminal Background checks for those working in the school. Do you have any objection to us carrying out a search on you?

Disclosure of a criminal offence will not automatically render someone unsuitable for employment. The College will consider the nature of the offence and when it took place in the light of applicant's potential position.

DECLARATION

I declare that the information that I have given in this form, accompanying CV and letter is true, and in particular that I have not omitted any material facts which may have a bearing on my application. I understand that any subsequent contract of employment will be made on this basis.

I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and therefore that all convictions, cautions and bind-overs, including those regarded as ‘spent’ must be declared. I have not been disqualified from working with children, am not named on DfES List 99 or the Protection of Children Act List, am not subject to any sanctions imposed by a regulatory body (eg the General Teaching Council) and either (please delete as appropriate), I have no convictions, cautions or bind-overs or I have attached details of any convictions, cautions or bind-overs in a sealed envelope marked ‘confidential’.

Prior Park College adheres to the Data Protection Act 1998. In order for us to process your application fairly, information on all applicants may be retained by the College for up to twelve months. You have the right to object to us keeping this information. All information is kept confidential. We never pass on your details to third parties unconnected with the College, except where required by law. Signing here indicates that you have read this statement, and are happy for the College to use this information for the purposes described.

SIGNATURE

Signed Date.....

If you are called for interview please note that you will need to bring your degree/qualification certificates and proof of identity with you.